

EMPLOYMENT APPLICATION

(This type of application should be completed by all who seek any position that will involve the supervision and/or custody of children or youth. You should tailor the application to the specific circumstances in your congregation. However, the employment application should include, at a minimum, sections for personal identification, job qualifications, experience and background, references, and a waiver/consent to a criminal records check.)

Name: _____
Last First Middle

Are you over the age of 18? Yes No

Present address: _____

City: _____ State: _____ Zip: _____

Home phone: _____

Position applied for: _____

Date you are available to start: _____

Qualifications:

Academic achievements: (Schools attended, degrees earned, dates of completion)

Continuing education completed: (Courses taken, dates of completion)

Professional organizations: (List any in which you have membership)

First-aid training? Yes No Date completed: _____

CPR training? Yes No Date completed: _____

Previous Work Experience: Please list your previous employers from the past five years. Include the job title, a description of position duties and responsibilities, the name of the company/employer, the address of company/employer, the name of your immediate supervisor, and the dates you were employed in each position.

